



Conference Information Brochure

Conference Suites Tariffs (with capacity)

Capacities:

ROMEO'S:

Theatre Style	40
Board Room	18
Open 'U'	15
Classroom	15

JULIET 'S :

Theatre Style	120
Board Room	30
Open 'U'	30
Classroom	40

Prices:

Romeo's	09.00 – 17.30 hours (or part thereof) - £100.00*
Juliet's	09.00 – 17.30 hours (or part thereof) - £185.00*

The cost of the conference rooms include water, squash and mints.

Catering:

Coffee & Tea (per person per serving)	£1.10
Coffee, Tea & Biscuits (per person per serving)	£1.35
Buffet lunches (per person from)	£9.25
Sandwich lunches (per person)	£4.00
Ploughmans (per person with fruit garnishing)	£5.50
Fruit platter available from	£1.00
Yoghurts (per person)	£1.00
Cakes / Gateaux (per person from)	£1.50
Selection of soft drinks & minerals (each from)	£1.50
Orange Juice (per jug)	£3.50

Equipment Hire:

Flip Chart (per day)	£10.00
OHP & Screen (per day)	£15.00
Screen Only (per day)	£5.00
Widescreen TV / Video / DVD Player (per day)	£30.00